



**CONCEPTION SEMINARY COLLEGE**  
*2026 College Application*



**CONCEPTION**  
*Living the Benedictine Tradition*  
**SEMINARY COLLEGE**

# CONCEPTION SEMINARY COLLEGE APPLICATION

▶ Seminary Applicant Name:

▶ Birth Date, Age:

▶ Home Parish:

▶ (Arch)Diocese:

*Conception Seminary College Checklist:*

Document	Notes	Completed
Recent Photo of Applicant		
Autobiography, pg. 2		
Conception Seminary College Application, including Physician's Form, pg. 3		
Physician's Form: Personal Info., pg.3		
Physician's Form: Medical History, pg.3		
Physician's Form: TB Skin Test, pg.3		
Physician's Form: HIV Aids Test, pg.3		
Physician's Form: Drug Test, pg.3		
Physician's Form: MMR & Meningoccal Vaccine/Waiver, pg.3		
Interpretive Psychological Report, pg. 4		
Certificates of Baptism & Confirmation, pg. 5		
Criminal Background Check, pg. 6		
Social Media, Gaming, and Internet Screening, pg. 7		
ACT/SAT Test Report, pg. 8		
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Official College Transcript, pg. 10		
Letter of Recommendation, pg. 11		
Letter of Recommendation from Priest or Pastor, pg. 12		
Letter of Sponsorship from (Arch)Diocese, pg. 13		

# AUTOBIOGRAPHY

**Instructions:** Every applicant must submit an autobiography. We ask each applicant to follow these parameters:

- ▶ 900-1,200 words (around 2 pages single-spaced, 4 pages double-spaced)
- ▶ Discuss faith history, family history, work history, and education history
- ▶ Use a professional tone and follow standard rules of American English spelling and punctuation.

Applicants **should** request a respected adult or trusted friend to proofread their autobiography; however, applicants **may not** ask a third party to compose their autobiography for them. Applicants may not utilize AI composition programs such as, but not limited to, Chat GPT.

**How to Submit:** An appropriate representative of the diocese or the applicant himself may submit the autobiography to Conception Seminary College. **Please feel encouraged to submit the autobiography whenever it is completed;** it is not necessary to wait until all admissions materials are completed. The autobiography can be submitted by email or mail.

- ▶ **Email:** send autobiography as a PDF attachment to: [admissions@conception.edu](mailto:admissions@conception.edu)
- ▶ **Mail:** send a printed copy to:  
Conception Seminary College: Attention Admissions  
PO Box 502  
Conception, MO 64433



**Special Requests:** If your diocesan application requires an autobiography with different parameters than ours, you may submit it to Conception Seminary College's Admissions Office, which will inform you if additional material is needed.

If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886

**Submitted:**

<input type="checkbox"/> Submitted	Date	By whom	By Mail or Email



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# APPLICATION FORM

**Instructions:** Every applicant must submit an Application Form. The Application Form includes forms for personal and medical information. **It is important that applicants arrange medical appointments in advance so these documents can be submitted on time.** See Appendix i.

Forms include:

- ▶ *Student medical information, including vaccination records, allergies, medications, and hospitalizations. Students must receive Meningococcal and MMR vaccinations or submit waivers.*
- ▶ *Family medical history*
- ▶ *Physician's form. If appropriate, take this form to your medical exam/s. It includes:  
TB skin test, HIV Aids test, and drug screening. HIV Aids test and drug screening must be within 1 year of application; more recent tests may be required.*

Scan the QR code to view the Application online or visit [www.conception.edu/seminary/vocationdirectors/](http://www.conception.edu/seminary/vocationdirectors/)



**How to Submit:** An appropriate representative of the diocese or the applicant himself may submit the Application Form to Conception Seminary College. **Please feel encouraged to submit the Application Form as soon as it is completed;** it is not necessary to wait until all admissions materials are completed. The Application Form can be submitted by email or mail.

- ▶ **Email:** send the Application Form as a PDF attachment to: [admissions@conception.edu](mailto:admissions@conception.edu)
- ▶ **Mail:** send a printed copy to:  
Conception Seminary College: Attention Admissions  
PO Box 502  
Conception, MO 64433
- ▶ **Fax:** secure fax number, 660-944-2829

**Special Requests:** If your diocesan application requires different medical forms or parameters than ours, you may submit it to Conception Seminary College's Admissions Office, which will inform you if additional material is needed.

**If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886**

**Submitted:**

Personal Info	Medical History	TB Skin Test	HIV Aids Test	Drug Test	Meningococcal Vaccine or Waiver	MMR Vaccine or Waiver
<input type="checkbox"/> Submitted	<input type="checkbox"/> Submitted	<input type="checkbox"/> Submitted	<input type="checkbox"/> Submitted	<input type="checkbox"/> Submitted	<input type="checkbox"/> Submitted	<input type="checkbox"/> Submitted

# INTERPRETIVE PSYCHOLOGICAL REPORT

**Instructions:** Each applicant must undergo an interpretive psychological evaluation from a licensed clinical psychologist. Psychological reports are ordered by the diocese and issued to Conception Seminary College. Psychological reports should follow the parameters outlined in the Conception Seminary College application. See Appendix ii.

Scan the QR code to view the Application online or visit  
[www.conception.edu/seminary/vocationdirectors/](http://www.conception.edu/seminary/vocationdirectors/)



**How to Submit:** Psychological reports include sensitive information and must be delivered with respect to the applicant's privacy. Psychological reports should be mailed to Conception Seminary College in clearly labeled, sealed envelopes. Psychological reports may only be emailed using appropriate security features, including password protection.

**Please feel encouraged to submit psychological reports early in the admissions process;** it is not necessary to wait until all admissions materials are completed.

- ▶ **Fax:** Secure fax, 660-944-2829
- ▶ **Mail:** send a printed copy to:  
Conception Seminary College: Attention Rector  
PO Box 502  
Conception, MO 64433
- ▶ **Email:** Please contact Admissions for instructions

**Special Requests:** If your diocesan application requires an interpretive psychological report with different parameters than ours, please contact Conception Seminary College's Admissions Office, before submitting.

**If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886**

**Submitted:**

<input type="checkbox"/> Submitted	Date	By whom	By Mail or Email

# CERTIFICATES OF BAPTISM & CONFIRMATION

**Instructions:** Each applicant must submit a certificate of Baptism and a certificate of Confirmation from the Parish where the Sacraments were received. The Sacrament of Confirmation may be recorded on the back of a certificate of Baptism. The Sacraments may be recorded together in one form or on two separate forms. Copies are acceptable.

If an applicant was not baptized in the Catholic Church, the applicant must confirm to his diocese that he was baptized in the name of the Holy Trinity.

**How to Submit:** An appropriate representative of the diocese or the applicant himself may submit the certificates of Baptism and Confirmation to Conception Seminary College. **Please feel encouraged to submit certificates of Sacraments as they arrive;** it is not necessary to wait until all admissions materials are completed. Certificates of Sacraments can be submitted by email or mail.

- ▶ **Email:** send as a PDF attachment to: [admissions@conception.edu](mailto:admissions@conception.edu)
- ▶ **Mail:** send a printed copy to:  
Conception Seminary College: Attention Admissions  
PO Box 502  
Conception, MO 64433

If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886

## Submitted:

	Certificate of Baptism	Certificate of Confirmation	Baptismal Confirmation, if required
	<input type="checkbox"/> Submitted	<input type="checkbox"/> Submitted	<input type="checkbox"/> Submitted
Date:			
By Whom:			
By Mail or Email:			



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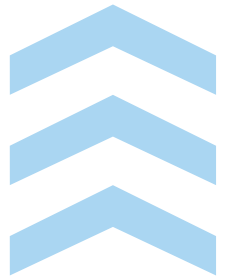
# CRIMINAL BACKGROUND CHECK

**Instructions:** The sponsoring (arch)diocese must conduct a Criminal Background Check on each applicant and submit the report to Conception Seminary College.

**How to Submit:** An appropriate representative of the diocese should submit the criminal background check to Conception Seminary College. **Please feel encouraged to submit a criminal background check as soon as it has been conducted;** it is not necessary to wait until all admissions materials are completed. A criminal background check can be submitted by email or mail.

- ▶ **Email:** send as a PDF attachment to: [admissions@conception.edu](mailto:admissions@conception.edu)
- ▶ **Mail:** send a printed copy to:  
Conception Seminary College: Attention Admissions  
PO Box 502  
Conception, MO 64433

If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886



**Submitted:**

<input type="checkbox"/> Submitted	Date	By whom	By Mail or Email



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# SOCIAL MEDIA, GAMING, & INTERNET SCREENING

**Instructions:** Each applicant must submit a Social Media Screening Form. This form can be found on the last page of the Conception Seminary College Application. See Appendix i.

Scan the QR code to view the Application online or visit  
[www.conception.edu/seminary/vocationdirectors/](http://www.conception.edu/seminary/vocationdirectors/)



**How to Submit:** An appropriate representative of the diocese or the applicant himself may submit the Social Media, Gaming, and Internet Screening Form to Conception Seminary College. **Please feel encouraged to submit the form as soon as it is completed;** it is not necessary to wait until all admissions materials are completed. The Social Media, Gaming, and Internet Screening Form can be submitted by email or mail.

- ▶ **Email:** send as a PDF attachment to: [admissions@conception.edu](mailto:admissions@conception.edu)
- ▶ **Mail:** send a printed copy to:  
 Conception Seminary College: Attention Admissions  
 PO Box 502  
 Conception, MO 64433



If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886

Submitted:

<input type="checkbox"/> Submitted	Date	By whom	By Mail or Email



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# ACT/SAT TEST REPORT

**Instructions:** Each applicant must submit an official ACT or SAT Test Report unless he has completed one year of college courses as a full-time student with a minimum of 20 transferable college credits.

If an applicant is uncertain if his college experience meets the minimum requirement to forgo submission of an ACT/SAT, he should request that his official college transcripts be issued directly to Conception Seminary College's registrar. Conception Seminary College is unable to rule on this matter until after reviewing official college transcripts.

**ACT/SAT scores must be issued to Conception Seminary College directly. Copies cannot be accepted. ACT/SAT scores recorded on high school transcripts cannot be accepted.**

**How to Submit:** The applicant himself or an appropriate representative must request that the ACT/SAT scores be issued directly to Conception Seminary College. **Please feel encouraged to submit these scores as soon as they are available;** it is not necessary to wait until all admissions materials are completed.

**The applicant can request that ACT or SAT scores be issued to Conception Seminary College when taking the test by providing Conception Seminary College's school code.**

- ▶ **ACT: 2280**
- ▶ **SAT: 6112**

To request a score be sent after the testing date, please visit the appropriate website and request the score be issued to Conception Seminary College by email or mail.

- ▶ **Email:** send official ACT/SAT Test Reports to: registrar@conception.edu
- ▶ **Mail:** send a printed copy to:  
Conception Seminary College: Attention Registrar  
PO Box 502  
Conception, MO 64433

**If you need any assistance, please email admissions@conception.edu or call 1-(660)944-2886**

**Submitted:**

	Date	By whom	ACT or SAT or College Transcripts	By Mail or Email
<input type="checkbox"/> Submitted				

# OFFICIAL HIGH SCHOOL TRANSCRIPT

**Instructions:** Each applicant must submit official high school transcripts or GED unless he has completed one year of college courses as a full-time student with a minimum of 20 transferable college credits.

If an applicant is uncertain if his college experience meets the minimum requirement to forgo submission of a high school transcript, he should request that his official college transcripts be issued directly to Conception Seminary College's registrar. Conception Seminary College is unable to rule on this matter until after reviewing official college transcripts.

**Official high school transcripts must be issued to Conception Seminary College directly. Copies or original transcripts forwarded from a third party cannot be accepted.**

**How to Submit:** the applicant himself or an appropriate representative must request that the official high school transcripts be issued directly to Conception Seminary College. **Please feel encouraged to submit transcripts early in the admissions process;** it is not necessary to wait until all admissions materials are completed.

- ▶ **Email:** have official transcripts sent to: registrar@conception.edu
- ▶ **Mail:** have official transcripts sent to:  
Conception Seminary College: Attention Registrar  
PO Box 502  
Conception, MO 64433



If you need any assistance, please email admissions@conception.edu or call 1-(660)944-2886

## Submitted:

<input type="checkbox"/> Submitted	Date	By whom	HS Transcripts, GED, or College Transcripts	By Mail or Email

# OFFICIAL COLLEGE TRANSCRIPT

**Instructions:** Each applicant who has enrolled in any college courses must submit a college transcript/s from all institutions attended, **even if no credit was awarded**. Submission of official college transcript/s is necessary to determine class placement and transferable credit hours and is essential to the review process of Conception Seminary College's Admissions Committee.

**Official college transcripts must be issued to Conception Seminary College directly. Copies or original transcripts forwarded from a third party cannot be accepted.**

**How to Submit:** The applicant himself or an appropriate representative must request that the official college transcripts be issued directly to Conception Seminary College. **Please feel encouraged to submit transcripts early in the admissions process;** it is not necessary to wait until all admissions materials are completed.

- ▶ **Email:** have official transcripts sent to: registrar@conception.edu
- ▶ **Mail:** have official transcripts sent to:  
Conception Seminary College: Attention Registrar  
PO Box 502  
Conception, MO 64433

If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886

Submitted:

<input type="checkbox"/> Submitted	Date	By whom	By Mail or Email



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# LETTER OF RECOMMENDATION

**Instructions:** Each applicant must submit a Letter of Recommendation. Conception Seminary College encourages applicants to request a letter of recommendation from an adult who knows his character and is not related to him.

Applicants should request a letter of recommendation early enough in the admissions process to allow the writer ample time to complete and submit his or her recommendation. Letters of recommendation should follow these parameters:

- ▶ *1-3 pages; single spaced*
- ▶ *discuss how the writer knows the applicant*
- ▶ *discuss how the applicant demonstrates his faith and character*
- ▶ *explain why the writer believes the applicant is prepared to enter priestly formation*

**How to Submit:** The author of the letter of recommendation may submit it directly to Conception Seminary College or send it to the diocese to be forwarded to Conception Seminary College. **Please feel encouraged to submit letters of recommendation early in the admissions process;** it is not necessary to wait until all admissions materials are completed. A letter of recommendation can be submitted by email or mail.

- ▶ **Email:** send as a text document or PDF attachment (preferred) to: [admissions@conception.edu](mailto:admissions@conception.edu)
- ▶ **Mail:** send a printed copy to:  
Conception Seminary College: Attention Admissions  
PO Box 502  
Conception, MO 64433

**Special Requests:** If your diocesan application requires a letter of recommendation with different parameters than ours, you may submit it to Conception Seminary College’s Admissions Office, which will inform you if additional material is needed.

**If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886**

**Submitted:**

<input type="checkbox"/> Submitted	Date	By whom	By Mail or Email

# LETTER OF RECOMMENDATION FROM A PASTOR OR PRIEST

**Instructions:** Each applicant must submit a Letter of Recommendation from his pastor or another priest who knows the applicant.

Applicants should request a letter of recommendation **early enough in the admissions process to allow the priest time to complete and submit his recommendation.** Letters of recommendation should follow these parameters:

- ▶ *1-3 pages; single spaced*
- ▶ *discuss how he knows the applicant*
- ▶ *discuss how the applicant demonstrates his faith and character*
- ▶ *explain why he believes the applicant is prepared to enter priestly formation*



**How to Submit:** The priest may submit the letter of recommendation directly to Conception Seminary College or send it to the diocese to be forwarded to Conception Seminary College. **Please feel encouraged to submit letters of recommendation early in the admissions process;** it is not necessary to wait until all admissions materials are completed. A letter of recommendation can be submitted by email or mail.

- ▶ **Email:** send as a text document or PDF attachment (preferred) to: [admissions@conception.edu](mailto:admissions@conception.edu)
- ▶ **Mail:** send a printed copy to:  
 Conception Seminary College: Attention Admissions  
 PO Box 502  
 Conception, MO 64433

**Special Requests:** If your diocesan application requires a letter of recommendation from a pastor or priest with different parameters than ours, you may submit it to Conception Seminary College’s Admissions Office, which will inform you if additional material is needed.

If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886

**Submitted:**

<input type="checkbox"/> Submitted	Date	By whom	By Mail or Email

# LETTER OF SPONSORSHIP FROM (ARCH)DIOCESE

**Instructions:** The sponsoring (arch)diocese must submit a Letter of Sponsorship for each applicant.

**No applicant will be admitted to Conception Seminary College without a Letter of Sponsorship from his diocese.**

**How to Submit:** An appropriate representative of the diocese can submit the Letter of Sponsorship by email or mail.

- ▶ **Email:** send as a PDF attachment to: [admissions@conception.edu](mailto:admissions@conception.edu)
- ▶ **Mail:** a printed copy to:  
Conception Seminary College: Attention Admissions  
PO Box 502  
Conception, MO 64433

If you need any assistance, please email [admissions@conception.edu](mailto:admissions@conception.edu) or call 1-(660)944-2886



**Submitted:**

<input type="checkbox"/> Submitted	Date	By whom	By Mail or Email



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# SEMINARY CONTACT INFORMATION

## President Rector, Very Rev. Victor Schinstock, OSB

- ▶ 660-944-2928
- ▶ victor@conception.edu

## Vice Rector, Dean of Students, Rev. Pachomius Meade, OSB

- ▶ 660-944-2950
- ▶ pachomius@conception.edu

*Conception Seminary College application questions or to schedule a campus visit*

## Admissions, Mrs. Laura Provance

- ▶ 660-944-2886
- ▶ admissions@conception.edu

*FAFSA assistance and financial aid inquiries*

## Financial Aid Office

- ▶ 660-944-2851
- ▶ financialaid@conception.edu

*Official Transcripts and ACT/SAT scores*

## Registrar

- ▶ registrar@conception.edu



Scan the QR code to view the Conception Seminary  
College website or visit [www.conception.edu](http://www.conception.edu)



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admissions@conception.edu



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